



**On-Call Hazmat Consulting Services
3363 / 3363XXXX
Questions & Answers
October 19, 2026**

In connection with the **On-Call Hazmat Consulting Services RFP (“RFP”)** released by NYCEDC on September 11, 2026, the questions from potential Respondents and answers provided by NYCEDC are below. Capitalized terms shall have the meaning set forth in the RFP unless otherwise defined in this Q&A document or the context requires otherwise.

Consultant Team Experience & Structure

Q: It’s noted that the RFP is asking for hazmat contractors—Will there be actual abatement contractors needed?

A: NYCEDC prefers consultant teams to have abatement contractors as part of their proposed teams. These contractors may not be utilized for every Task Order but should be available to NYCEDC as needed.

Q: Sections 1.1.5 and 1.1.7 of Part III of the RFP require respondents to submit resumes and relevant experience information for individuals and entities performing the Services. For subconsultants whose work is primarily equipment-, laboratory-, or drilling-based, such as analytical laboratories, asbestos laboratories, and drilling firms, please clarify the following: (i) whether individual personnel resumes are required for all staff at such firms or if firm-level qualifications, certifications, licenses, and registrations are sufficient; (ii) whether relevant experience and project references may be provided at the firm level or must be associated with specific named individuals; and (iii) whether respondents should include supporting documentation demonstrating applicable certifications, licenses, registrations, and areas of specialized expertise as part of their proposal submissions?

A: Resumes should be provided for all personnel identified as key staff, including key personnel from any proposed subconsultants. Resumes are not required for every staff member unless the individual is identified as key personnel. Respondents should include supporting documentation demonstrating applicable certifications, licenses, registrations, and areas of specialized expertise for the key staff as noted above.

Q: Does each team member have to complete the Proposal Certification Form?

A: No. Only a principal of the lead Respondent firm is required to sign the Proposal Certification Form.

Q: Section 2.2.2 of Part I of the RFP identifies analytical laboratories, drilling companies, data review companies, and asbestos laboratories and/or contractors as Required Consultant Team Members. Please confirm whether Respondents are required to identify specific firms and provide qualifications for each of these disciplines in the Proposal, or whether these firms may be selected on a Task Order-specific basis following contract award. If specific firms are required to be identified in the Proposal, is the Respondent expected to identify a single firm for each required discipline, or may the Respondent identify multiple firms within a discipline (e.g., multiple analytical laboratories or drilling subcontractors) that may be utilized depending on the requirements, location, availability, and schedule of an individual Task Order?

A: Respondents may identify multiple firms within a required discipline if those firms are reasonably expected to be available for Task Order assignments. Identified firms should have an established and well-documented relationship with the Respondent and demonstrated experience successfully performing the applicable scope of services described in the RFP.

Q: Section 2.2.2 of Part I of the RFP identifies "Data Review Companies" as Required Consultant Team Members. Please clarify what these companies are and what services NYCEDC anticipates these firms will provide.

A: The term "data review company" generally refers to a firm that performs independent review, validation, and quality assurance of environmental sampling data, laboratory analytical results, and related technical documentation. Respondents may propose firms with experience performing these services in support of environmental investigations and remediation projects.

Q: Section 2.2.3 of Part I of the RFP references experience from the previous five years for certain service categories. Does the five-year period apply only to the specific experience categories identified in this Section 2.2.3, or does the five-year period also apply to experience submitted in response to Section 1.1.7 of Part III of the RFP?

A: No, the five-year period does not apply to the experience covered in Section 1.1.7 of Part III of the RFP. For this section, Respondents should describe all previous services provided to governmental and/or quasi-governmental organizations, even if such services were not provided within the last five (5) years.

Q: When the RFP refers to an asbestos contractor as a suggested team member, does this mean an abatement contractor or a licensed asbestos consultant?

A: Abatement contractor.

Q: If respondents are expected to identify abatement contractors, would the consultant also be responsible for overseeing their work?

A: No, NYCEDC would procure and have a separate team tasked to act as an independent third party to verify that the abatement contractor's work was completed in compliance with all applicable regulations.

Q: Section 2.2.3 of Part I of the RFP lists several categories of required experience (Phase I/II ESAs, asbestos/hazmat surveys, remedial investigations, tank investigations, Brownfield remediations, and NYCDEP/MOER-directed cleanups). Is there a minimum number of project examples required per category, or is the Respondent free to determine how many examples best demonstrate the required experience?

A: The Respondent is free to determine how many examples best demonstrate the required experience.

Fee and Cost Schedule

Q: Would prevailing wage apply to this contract?

A: Applicability of prevailing wage requirements is project dependent and will be specified in each Task Order.

Q: Should the standard fee schedules or per-sample and per-service rates of analytical laboratories, drilling companies, asbestos laboratories, and similar subconsultants be included in the Fee and Cost Schedule in Exhibit 2, or should these expenses be identified as Allowable Additional Cost Items?

A: These details will be addressed at the mini-RFP stage. For the current submission, pricing should be limited to the personnel titles and fees requested in the RFP. To the extent practicable, each mini-RFP will provide assignment-specific details, such as the number of samples, locations, and project size.

Q: Certain specialty services, such as waste transportation and disposal, are priced on a project-specific basis and depend on factors such as waste characterization, quantities, location, and disposal requirements. If fixed pricing cannot reasonably be provided in advance, may Respondents submit representative or illustrative pricing examples? If not, what information should be included in the Fee and Cost Schedule for these services?

A: Respondents are not required to provide representative estimates or hypothetical pricing for specialty services that depend on assignment-specific conditions. The Fee and Cost Schedule submitted should include only the personnel titles, hourly rates, and Allowable Additional Cost items requested in the RFP. Pricing for services such as waste transportation and disposal will be determined during the Mini-RFP or Task Order process, when project-specific information is available. Respondents may include a teaming partner's full cost schedule to demonstrate its capabilities and experience, but such schedule will not be considered in NYCEDC's review of the Fee and Cost Schedule.

Q: Should our lab teaming partner submit their full cost schedule of all analysis offered through their firm? Or should we only include analysis that we feel may be relevant?

A: Respondents are not required to submit laboratory fee schedules as part of the Fee and Cost Schedule. If included for informational purposes, such materials will be considered supplementary and will not be evaluated as part of the Fee and Cost Schedule. Pricing for laboratory analysis services will be established during the Mini-RFP or Task Order process, as applicable.

Q: For the sample fee and cost schedule, must respondents use the exact personnel titles listed in the table, or are they provided as guidelines? May respondents add additional titles or positions to address anticipated task-order-specific needs?

A: Respondents should include the listed personnel titles or equivalent roles. Additional positions may be added, but only the listed roles will be considered in the selection criteria.

Q: The Sample Fee and Cost Schedule (Exhibit 2 in the RFP) is inconsistent with Slide 12 from the Information Session. One lists hourly rates, the other lists all-inclusive hourly rates. Should hourly rates be all inclusive?

A: Respondents should provide a single all-inclusive hourly rate for each personnel title identified in Exhibit 2. These submitted rates will serve as the billing rates under the Contract and will not be subject to additional multipliers, markups, or other rate adjustments. Allowable Additional Costs, if applicable, are addressed separately under the Contract.

Q: Will annual escalation be permitted for the hourly rates included in the Fee and Cost Schedule submitted as part of the Proposal?

A: Respondents should provide a single set of rates applicable for the full term of the Contract, including any renewal options.

Q: For the Allowable Additional Cost Items identified in Exhibit 2, please clarify the distinction between "Project Supplies" and "Expendable Field Supplies."

A: The categories listed in Exhibit 2 are sample Allowable Additional Cost items. Respondents may use reasonable industry judgment when categorizing anticipated costs. Reimbursement of such costs will be subject to the Contract's Allowable Additional Cost provisions and the requirements of the applicable Task Order.

M/W/DBE Goals & Forms

Q: Can a firm serve as a subconsultant on more than one team?

A: If a firm responds as a prime consultant, it may not also serve as a subconsultant under the same retainer. However, a firm participating solely as a subconsultant may serve on multiple prime consultant teams under the retainer.

Q: With respect to the disaggregated M/W/DBE Participation Goal, may additional subconsultants be added after contract award?

A: Yes. Respondents are not limited to the subconsultants identified in their proposal. As work progresses and assignments are awarded, additional subconsultants may be added (subject to NYCEDC's written approval, as per Part II, Section 2.2 of the RFP) to address needs not anticipated in the original narrative, and respondents are encouraged to use those opportunities to support achievement of the disaggregated Participation Goal.

Q: If an M/W/DBE-certified subconsultant (such as an analytical laboratory or drilling company) performs a relatively small portion of a Task Order, how will its participation be calculated toward the 25% M/W/DBE Participation Goal? Will participation be based on the dollar value of the subconsultant's specific scope of work or another calculation method?

A: M/W/DBE participation will be calculated for each assignment award based on the Subcontractor Participation Plan submitted with the proposal. Because the 25% goal applies over the life of the retainer, participation across all assignment awards will be evaluated collectively to determine overall goal attainment.

Q: Will attainment of the 25% Participation Goal be measured against actual payments received under the Contract, or against the Maximum Contract Price?

A: Attainment will be measured against actual payments received over the life of the contract. Participation across all assignment awards will be evaluated collectively to determine overall Participation Goal attainment.

Scope of Services and Technical Requirements

Q: Do you anticipate that the scope of work will focus more on Phase I or Phase II environmental site assessments, or on asbestos, lead, PCB, and mold-related services?

A: The scope of work will vary by assignment.

Q: Section IV.A.I of the Scope of Services (Appendix B to Exhibit 5 of the RFP) covers BCP and VCP inspections and Periodic Review Reports. Will the Consultant serve as the Qualified Environmental Professional of record and certify PRRs with NYCEDC remaining the Certifying Party? Will the Consultant be expected to provide the P.E. certifications required under DER-10?

A: Yes, the Consultant will be expected to provide the Professional Engineer (P.E.) certifications and will serve as the Qualified Environmental Professional (QEP) on record for inspections and Periodic Review Reports (PRRs). The Consultant would certify PRRs and related documentation. NYCEDC, working with and on behalf of the City of New York, would be a Certifying Party.

Q: The RFP has reference to refuse pickup. What is that pertaining to?

A: The reference to refuse pickup pertains to the removal of investigation-derived waste (IDW) and related cleanup necessary to maintain clear access paths for ongoing property operations.

Q: Appendix B of Exhibit 5 requires Consultants to respond to Task Order bid or scope requests and, if selected, to mobilize quickly following issuance of a Task Order. Does NYCEDC anticipate establishing standard response and/or mobilization timeframes for Task Order assignments, such as within 24 or 48 hours, or will these requirements be determined individually for each Task Order?

A: Proposal submission deadlines and mobilization requirements will be established based on the needs of each assignment and specified in the applicable Task Order or Mini-RFP. Emergency assignments may require proposals within 24 to 48 hours, while non-emergency assignments will typically allow a longer response period.

Q: For planning and staffing purposes, can NYCEDC provide an approximate anticipated range for the number, size, and/or dollar value of Task Orders that may be issued annually under this retainer? Additionally, does NYCEDC anticipate that Consultants may be required to manage multiple Task Orders concurrently?

A: NYCEDC does not have a defined project pipeline for the anticipated retainer term and cannot guarantee the number, size, frequency, or dollar value of Task Orders. Task Orders will be issued on an as-needed basis, subject to project requirements and available funding. Consultants should be prepared to manage multiple assignments concurrently, as warranted by NYCEDC's needs and the Consultant's available capacity.

RFP Information and Submission

Q: Will the Information Session attendee list be shared, including each attendee's M/W/DBE certification status?

A: The attendance list for both Informational Sessions has been posted to the RFP website at the link here: <https://edc.nyc/call-hazmat-consulting-services-rfp-0>.

Q: Will the second Informational Session repeat today's presentation, or will it cover additional material?

A: It will be the same material.

Q: Does the \$2 million award apply to the entire retainer or to each awarded contract?

A: Each awarded contract.

Q: Will NYCEDC award the On-Call contracts to a single Consultant Team or to multiple Consultants that will compete for assignments through the Mini-RFP process described in Appendix B? If multiple Consultants will be selected, approximately how many firms does NYCEDC anticipate selecting?

A: NYCEDC anticipates selecting approximately four to five firms. However, the final number selected will depend on the number of qualifying responses received and NYCEDC's evolving business needs. NYCEDC anticipates that most assignments will be awarded via the Mini-RFP process described in Appendix B.

Q: Is there a page limit for Proposal File No. 1? Are there required formatting standards, such as font size, margins, line spacing, or page size?

A: No. The RFP does not specify a page limit or formatting requirements for Proposal File No. 1. Respondents should submit a clear and complete proposal that addresses all requirements identified in Part III, Section 1 of the RFP.

Q: Are certificates of insurance required as part of the Proposal submission, or will they be required only from selected respondents during contract award and execution?

A: Certificates of insurance will be required only during contract award and execution for the selected Prime Consultant.

Q: What are the names of the current/most recent vendors chosen for these services from the same RFP process in 2021?

A: The list of previously awarded consultants is publicly available information and includes Entech Engineering, P.C., GEI Consultants, Inc., P.C., Langan Engineering, Environmental, Surveying, Landscape Architecture and Geology, D.P.C., and TRC Environmental Corporation.

Q: Will NYCEDC permit proposers to identify and discuss contract exceptions during the contracting process after selection, or will the agreement be required to be accepted in its entirety as issued with the RFP? If contract exceptions are permitted, please advise when and how they should be submitted.

A: The selected Respondent(s) will be allowed to request modifications and edits to the Contract Draft during the contract negotiation process, which will occur after the selection process. However, please note that NYCEDC's acceptance of any Proposal is subject to, and contingent upon, the successful execution of a contract between the Respondent and NYCEDC. As explained in Part I, Section 1 and Part II, Section 6.1 of the RFP, the Contract Draft will serve as the basis for negotiating a final contract with the selected Respondent(s), and many portions of the Contract Draft are non-negotiable. Therefore, Respondents are strongly advised to review the Contract Draft and familiarize themselves with all terms and conditions set forth therein prior to submitting a Proposal.

Q: We will need to submit a waiver for one of our M/W/DBE partners that does not meet the insurance requirements. They mentioned that this has been submitted after the contract is awarded for previous work completed with the City. Should I indicate somewhere in the bid package that waivers will be required if the contract is awarded to our team?

A: Requests to modify insurance requirements are reviewed case by case by NYCEDC's Risk Management team, and approval is not guaranteed. Respondents may, at their discretion, identify any anticipated waiver requests in their proposal submissions.

Q: Do we need to include our business license? Does each subcontractor need to include their business license?

A: No. Business licenses are not required as part of the Proposal submission materials. Respondents should submit only those forms and certifications expressly required by the RFP. NYCEDC may request licenses or other supporting documentation from the selected Respondent or applicable subcontractors during contract award, contract execution, and/or contract administration.

Q: Do key personnel need to include copies of personal licenses with the bid?

A: Yes. To the extent applicable for the services being proposed, Respondents should include copies of licenses, certifications, registrations, or other credentials for key personnel identified in the Proposal. Supporting documentation is not required for personnel who are not identified as key staff.

Q: Is a certified payroll report form required? Exhibit 2 to Appendix C of the Contract Draft (Exhibit 5 of the RFP) indicates it is not applicable. If it is required, does each teaming partner need to complete this form?

A: No. The Certified Payroll Report Form is not required as part of the Proposal submission. Respondents should submit only those forms and certifications expressly required by the RFP. Additional reporting requirements, if applicable, will be addressed during contract administration

Q: Is Appendix D of the Contract Draft (Exhibit 5 of the RFP) required to be executed by all proposed subcontractors or only by the Prime Consultant?

A: Appendix D applies only when a Work Product includes non-original materials that require licenses, permissions, or attribution. If no such materials are included, Appendix D is not required.

Q: Is the Employment Report Form in Appendix G of the Contract Draft (Exhibit 5 of the RFP) required from all proposed subcontractors or only from the Prime Consultant?

A: The Employment Report Form in Appendix G is required at contract execution for the Prime Consultant and for any subcontractor whose aggregate award meets the applicable threshold.

Q: Section 6 of Part II of the RFP identifies acknowledgments and provisions that will be incorporated into the final contracts. Must Respondents submit any supporting affidavits with their Proposals, such as affidavits concerning non-collusion or activities involving Iran or Northern Ireland?

A: The listed contract conditions are included in the sample contract. Any required affidavits will be addressed during contract execution. Respondents are not required to submit any supporting affidavits with their Proposals.