11798 – Special Inspections Retainer RFP
RFI – 6/22/2026

1. Can a firm propose on select special inspections or must a proposal cover all inspections?
    - No. Proposals must demonstrate the respondent's capability to provide all Special Inspection Services required under the Scope of Services, either directly or through approved subconsultants. While not every task assignment will require every inspection category, respondents must show the ability to furnish the full range of services described in the RFP and Contract Draft.
2. I am reaching out to see if there will be a Pre-Bid meeting for SPECIAL INSPECTIONS RETAINER RFP?
    - No. As set forth in Part I, Section 2.2.5, a Pre-Proposal Meeting is not applicable to this procurement, and none will be held. Questions and requests for clarification were to be submitted in writing in accordance with the RFP, and NYCEDC's responses are being made available to all prospective proposers.
3. If the proposer is a Joint Venture (JV) and one partner has a lab while the other does not, can the JV still submit a proposal for this RFP?
    - Yes**.** A Joint Venture may submit a proposal if one JV partner has a laboratory and the other does not, provided that the proposal clearly identifies all laboratories that will be used to perform the required services and demonstrates compliance with the licensure and accreditation requirements set forth in the RFP.
    - Respondents (whether JVs or sole submitters) must identify all proposed laboratories in their submission. Additional laboratories may only be incorporated after contract award with prior written approval from NYCEDC and must meet all applicable licensure and accreditation requirements set forth in the RFP and Contract Draft.
4. One of the requirements for this RFP according to **2.2.2.3.3** The proposer must demonstrate annual gross revenues of at least **three million dollars ($3,000,000) for the provision of special inspections for each of the three (3) years** prior to the proposal submission. It seems like this RFP is only aiming for the Top Tier Special Inspection Agencies who are in business for a long time and not really giving an option for the upcoming and rising Special Inspection Agencies to participate in this

RFP as a Prime Consultant. Would you please reconsider this term and condition for this RFP for others to participate?

- NYCEDC has reviewed this request and, at this time, is not modifying the minimum qualification requirements set forth in Section 2.2.2.3.3 of the RFP. NYCEDC has determined that these requirements are appropriate for the anticipated scope and complexity of the services being procured.

5. In Part I, Section 2.2.7, it states: "INTENTIONALLY OMITTED - NO M/WBE GOALS HAVE BEEN ESTABLISHED FOR THIS PROCUREMENT." QUESTION: Since no M/WBE goal is established for this RFP, is the M/WBE Narrative Form still required?
    - The M/WBE Narrative Form is not required.
6. Can you please confirm if this RFP is the re-release from 2025 with minor changes to the submission requirements, and if either no submissions were chosen or if you are looking to expand the pool? If no submissions were chosen, can you please confirm why?
    - Yes, this RFP is a re-release of the prior 2025 solicitation. The RFP has been revised to align with NYCEDC's current needs and procurement objectives; respondents should review the current RFP in full rather than rely on the prior version, as the documents differ. The prior solicitation was withdrawn pursuant to Part II, Section 7.6 (NYCEDC Rights), which reserves NYCEDC's right to amend, modify, or withdraw an RFP. Because it was withdrawn, no proposers were selected, and no contracts were awarded under that solicitation. Accordingly, this is not an effort to expand an existing pool of consultants; it is a new solicitation under the revised RFP.
7. Can you please confirm if projects shall go in the same section as our project references?
    - Yes. Respondents may include the projects identified to demonstrate relevant experience within the same section as their project references, provided all information requested in the RFP is clearly presented and organized for NYCEDC's review.
    - NYCEDC has no preference as to whether projects are included in the same section as project references or presented separately, provided all information requested in the RFP is included and clearly organized for review.
8. Can you please confirm if the projects we show must be completed or if they can be ongoing?
    - Respondents may include both completed and ongoing projects to demonstrate relevant experience. For any ongoing project, respondents should clearly indicate the current status of the project and the services being provided.