

**IDA Appointment of Project Operator or Agent
For Sales Tax Purposes**

ST-60
(12/98)

The IDA must submit this form within 30 days of the appointment of a project operator or agent.

For IDA use only

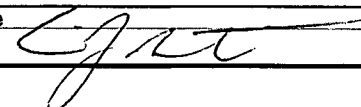
Name of IDA New York City Industrial Development Agency			IDA project number (as assigned by OSC for projects after 1998)		
Street address 110 William Street			Telephone number (212) 619-5000		
City New York		State New York		ZIP code 10038	
Name of IDA project operator or agent Crystal 98 LLC		Check box if directly appointed by the IDA: <input checked="" type="checkbox"/>		Employer identification or social security number [REDACTED]	
Street address 131-10 Maple Avenue			Telephone number (718) 961-7300		
City Flushing		State NY		ZIP code 11355	
Name of project Crystal Window & Door Systems, LTD.			Purpose of project (see instructions) manufacturing		
Street address of project site 31-10 Whitestone Expressway					
City College Point		State New York		ZIP code 11356	
Description of goods and services intended to be exempted from sales and use taxes					

See Paragraph 5 of attached Sales Tax Exemption Letter

Date project operator or agent appointed	mm October	dd 28	yy 1999	Date project operator or agent status ends	mm November	dd 1	yy 2001
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Estimated value of goods and services to be exempted from sales and use taxes as a result of the project's designation as an IDA project:

\$4,000,000

Print name of officer or employee signing for the IDA Eric Deutsch		Print title Executive Director	
Signature 	Date November 5, 1999	Telephone number (212) 619-5000	

Instructions

Filing requirements

An industrial development agency or authority (IDA) must file this form within 30 days of the date the IDA designates a project operator or appoints a person as agent of the IDA, for purposes of extending a sales and use tax exemption. The IDA must file a separate form for each project operator or agent appointed, whether directly or indirectly. If the IDA authorizes an operator or agent to appoint other agents, the operator or agent making such an appointment must advise the IDA so that the IDA can file a form within 30 days of the new agent's appointment. The IDA need not file this form for people hired to work on an IDA project who are not appointed as agents of the IDA. The IDA need not file this form if there are no sales or use tax exemption benefits authorized for a project as a result of the project's designation as an IDA project.

Purpose of project

For the purpose of project, enter one of the following:

- Services
- Agriculture, forestry, fishing
- Finance, insurance, real estate
- Transportation, communication, electric, gas, sanitary services
- Construction
- Wholesale trade
- Retail trade
- Manufacturing
- Other (specify)

Mailing instructions

Mail completed form to: **NYS TAX DEPARTMENT, IDA UNIT, BUILDING 9 ROOM 261, W A HARRIMAN CAMPUS, ALBANY NY 12227**

Privacy Notification

The right of the Commissioner of Taxation and Finance and the Department of Taxation and Finance to collect and maintain personal information, including mandatory disclosure of social security numbers in the manner required by tax

regulations, instructions, and forms, is found in Articles 8, 18-A, 28, and 28-A of the Tax Law; and 42 USC 405(c)(2)(C)(i).

The Tax Department will use this information primarily to determine and administer sales and use tax liabilities under the Tax Law, and for any other purpose authorized by law.

Failure to provide the required information may result in civil or criminal penalties, or both, under the Tax Law.

This information will be maintained by the Director of the Registration and Data Services Bureau, NYS Tax Department, Building 8 Room 924, W A Harriman Campus, Albany NY 12227; telephone 1 800 225-5829. From areas outside the U.S. and outside Canada, call (518) 485-6800.

Need Help?

Telephone Assistance is available from 8:30 a.m. to 4:25 p.m. (eastern time), Monday through Friday. For business tax information and forms, call the Business Tax Information Center at 1 800 972-1233. For general information, call toll free 1 800 225-5829. To order forms and publications, call toll free 1 800 462-8100. From areas outside the U.S. and outside Canada, call (518) 485-6800.

Fax-on-Demand Forms Ordering System - Most forms are available by fax 24 hours a day, 7 days a week. Call toll free from the U.S. and Canada 1 800 748-3676. You must use a Touch Tone phone to order by fax. A fax code is used to identify each form.

Internet Access - <http://www.tax.state.ny.us>
Access our website for forms, publications, and information.

Hotline for the Hearing and Speech Impaired - If you have access to a telecommunications device for the deaf (TDD), you can get answers to your New York State tax questions by calling toll free from the U.S. and Canada 1 800 634-2110. Assistance is available from 8:30 a.m. to 4:15 p.m. (eastern time) Monday through Friday. If you do not own a TDD, check with independent living centers or community action programs to find out where machines are available for public use.

Persons with Disabilities - In compliance with the Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities. If you have questions about special accommodations for persons with disabilities, please call the information numbers listed above.

Mailing Address - If you need to write, address your letter to: NYS Tax Department, Taxpayer Assistance Bureau, W A Harriman Campus, Albany NY 12227.