

This form is required from IDA projects authorized after June 15, 2016. Please complete and return this form to your Compliance Project Manager no later than **August 1, 2022**. Refer to the definitions below for the capitalized terms used on this page.

**INSTRUCTIONS**

Please provide the number of jobs retained and jobs created by the Company as a result of the Financial Assistance provided by NYCIDA. The responses provided in questions 1-4 must equal the number of jobs provided on the accompanying FY'22 Employment and Benefits Report. Refer to your NYCIDA application to answer question 5 and accompanying chart.

**Complete the Information Below**

	Retained	Created
1. Number of Full-Time Employees as of June 30, 2022.....		
2. Number of Part-Time Employees as of June 30, 2022.....		
3. Number of Contract Full-Time Employees as of June 30, 2022.....		
4. Number of Contract Part-Time Employees as of June 30, 2022.....		

**Salary & Fringe Benefit Information**

5. Are the Salary and Fringe benefit averages for categories of jobs retained and jobs created provided at application still current? .....  Yes  No

**If the answer to item 5 above is YES, please skip the chart below. If NO, complete the chart below.**

	Average Annual Salary		Average Annual Fringe Benefit	
	Retained	Created	Retained	Created
Full Time	\$	\$	\$	\$
Part Time	\$	\$	\$	\$
Contract Full Time	\$	\$	\$	\$
Contract Part Time	\$	\$	\$	\$

Certification: I, the undersigned, an authorized officer or principal owner of the Company, hereby certify to the best of my knowledge and belief that all information contained in this report is true and complete. This form and information provided pursuant hereto may be disclosed to the New York City Economic Development Corporation ("NYCEDC"), New York City Industrial Development Agency ("NYCIDA"), Build NYC Resource Corporation ("BUILD NYC") and/or New York Neighborhood Capital Corporation ("NYCNCC") and may be disclosed by NYCEDC, NYCIDA, BUILD NYC and/or NYCNCC in connection with the administration of the programs of NYCEDC, NYCIDA, BUILD NYC, NYCNCC and/or the City of New York; and, without limiting the foregoing, such information may be included in (x) reports prepared by NYCEDC pursuant to New York City Charter Section 1301 et. seq., (y) other reports required of NYCEDC, NYCIDA, BUILD NYC or NYCNCC, and (z) any other reports or disclosure required by law.

Project Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

**DEFINITIONS**

**"Company"** includes any entity that is a party to a Project Agreement.

**"Contract Employee"** is a person who is an independent contractor (i.e., a person who is not an "employee"), or is employed by an independent contractor, who provides services at a Project Location.

**"Financial Assistance"** is any of the following forms of financial assistance provided or administered by NYCIDA: a loan, grant, tax benefits or energy assistance benefits through any discretionary program.

**"Full-Time Employee"** is an employee, other than a Contract Employee, who works at least 35 hours per week at a Project Location.

**"Part-Time Employee"** is an employee, other than a Contract Employee, who works on average at least 17.5 hours, but less than 35 hours, per week at a Project Location.

**"Project Agreement"** is any agreement pursuant to which NYCIDA provides Financial Assistance in connection with a project

**"Project Location"** is any location (a) with regard to which Financial Assistance has been provided to the Company and/or its affiliates, or (b) that is occupied by the Company and/or its affiliates at which such entities have employees who are eligible to be reported per the terms of the Agreement with the Company and/or its affiliates.

