

Accelerated Sales Tax Exemption Program (ASTEP) Application

Submit your electronically completed Core Application via email to your assigned Project Manager as a Word Document file or a Word Document saved as a PDF.

A. APPLICANT OVERVIEW

Applicant Name (the "Applicant"): Hana	ı	Name of operating company (if different from Applicant):					
Operating company Address: 201 Dupont St Brooklyn NY 11205			Website address: www.hanamakgeolli.com				
EIN#:			NAICS Code: 312120				
State and date of incorporation or formation: 11/15/2017			Qualified to c	onduct business in NY?	□ No		
Applicant is (check one of the following, as applicable):							
☐ General Partnership ☐ Limited Partnership				☐ Business Corporation	☐ Other:		
☑ Limited Liability Company	□ Natural Person			☐ S Corporation			
Is the Applicant publicly traded? ☐ Yes ☐ No Is the Applicant affiliated with a publicly traded company? ☐ Y			es ☑ No	If yes, name the affiliated company	Ξ		

B. Applicant Contact Information

	Name/Title	Company	Address	Email	Phone	Primary ¹
Applicant Contact Person	Alice Jun LLC Managing Member	Hana Makgeolli LLC	543 Dekalb Ave, 4A Brooklyn, NY 11205			Ø
Attorney						
Accountant						
Consultant/Other	John Limb LLC Managing Member	Hana Makgeolli LLC	245 W 99th Street, 7A New York, NY 10025			Ø

C. APPLICABLE FINANCIAL ASSISTANCE

Provide the estimated value of each of the following types of Project Financial Assistance being requested. Discuss the estimation of the Requested Financial Assistance with your assigned Project Manager, if needed.

Requested Financial Assistance	Estimated Value of Requested Financial Assistance
Sales Tax Waiver	\$

D. PROPOSED PROJECT ACTIVITIES

Describe the proposed Project, including its purpose and Project Location, in the text box below. Refer to the example below.

Hana Makgeolli LLC is a microbrewery producing Korean rice wine. Hana Makgeolli LLC is seeking financial assistance in connec ion with he build out, equipment, and furnishing of their production center and tas ing room of a 2,500 square foot warehouse to be located within a 2,500 square foot property at 201 Dupont Street, Brooklyn, NY 11205 (the "Facility"). The Facility property is owned by he landlord, 201 Dupont LLC, and will be operated by Hana Makgeolli LLC as a brewery and tas ing room. The total development cost is approximately \$490,000. The project is anticipated to be completed in 6 months.

Example: [Applicant Name] ("Applicant") is a [supermarket operator and/or supermarket developer]. Applicant is seeking financial assistance in connection with the [list Project activities, such as acquisition, construction, furnishing, equipping, etc.] of a [_] square foot [building or retail condominium] [to be located within a [_] square foot mixed-use facility] on a [_] square foot parcel of land at [address] (the "Facility"). The Facility will be owned by [Applicant or Holding Company] and operated by [Company Name] as a [Banner] supermarket. The total development cost is approximately [Project cost]. The project is anticipated to be completed in ____ [months or years].

¹ Please select the individual to whom questions should be directed and who may speak on behalf of the Applicant.

E. PROJECT LOCATION DETAIL

Complete this table for each Project Location with a distinct Block/Lot. For Projects with more than one Block/Lot, copy the Project Location table below and paste it directly underneath to complete it.

	Project Location	on Information					
Project Address: 201 Dupont Street, Brooklyn,	NY 11205	Location # of					
Borough/Block/Lot: Brooklyn / 02489 / 0045	Community Board #:	1	Neighborhood: Greenpoint, Brooklyn				
Square footage of land: 2,500	Square footage of existing	ng building: 2,500	Number of Floors: 1				
How is the anticipated Project Location currentl	y used and what percentag	ge is currently occupied?	No previous usage, 100% is occupied by us				
In the case of relocation, what will happen with	the Applicant's current faci	lity? Not applicable					
Is there any space at the Project Location that i company, whether Affiliates or otherwise? ☐ Yes ☑ No If yes, attach a separate page and provide deta square footage of tenant operations, (3) tenant	ils about tenants such as (1) name of tenant busines	ss(es) (whether Affiliates or otherwise), (2)				
documents evidencing a right to possession or For the purposes of this question, any license of to the Project Location shall be deemed a tenal	or other right of possession	or occupancy granted by	the Applicant or operating company with respec				
		ı Information					
Construction Start Date (as defined in the Polic Facility Operations Start Date (as defined in the							
Does the Project involve the construction of a n							
Does the Project involve subsurface disturbance Anticipated square footage of Facility after consumaticipated square footage of non-building improperate of the square feet of grocery space created: Output Description:	If yes, please complete the following questions and attach a separate page and provide drawings, plans, or a description of the proposed work. Does the Project involve subsurface disturbance or excavation? Yes No Anticipated square footage of Facility after construction and/or renovation: 2,500 Anticipated square footage of non-building improvements after construction and/or renovation (e.g. parking lot construction): N/a Please describe any non-building improvements on a separate page. Square feet of grocery space created: 0 Percentage of retail space for perishable goods: 0 Square feet of retail space for fresh produce: 0						
Which of the below statements best reflects you	_		ss?				
☐ A contractor has been selected and the proc ☐ The procurement process has begun but a c			ated by: 5/20/19				
☐ The procurement process has not begun. Pr			atod 54. 5.25/15				
☐ Other:							
□ Not applicable							
	Zoning In	formation					
Current zoning of Project Location: M1 Is a zoning variance or special permit required. If yes, attach a separate page and describe the schedule for zoning approval. Is the Project subject to any other city, state or If yes, attach a separate page and describe the Is the Project subject to a tax lot or condominium If yes, attach a separate page and describe the Is the Project Location a designated historic lands the Project Location within the NYC Coastal.	zoning variance or special federal approvals? Yes approval required, and if a mapportionment? Yes approvals required, and the dmark or located in a designation.	permit required, which ag ☐ No pplicable, list any other en ☐ No e anticipated schedule fo	nvironmental review that may be required.				
Intended use(s) of site (check all that apply):	Non-Supermarket Retail		% ☑ Restaurant 20 % ☑ Other nits, % affordable and affordable housing				

 $^{^2}$ More information on free energy efficiency advisory services can be found $\underline{\text{here}}.$

F. ANTICIPATED OWNERSHIP

 Check the accurate description of 	the Project Location's anticipal	tea ownersnip.				
☐ Applicant or an Affiliate is/expects to be the Project Location's fee simple owner.				(Projected) Acquisition date:		
Lease is for an entire building and property.				(Projected) Lease signing date: (Projected) Possession date: 4/1/19		
☐ Lease is for a portion of the building and/or property.						
☐ Neither of the above categories full Describe the anticipated own	erest in the Project	Location.				
 Does/will an Affiliate own/control the Project Location? ☐ Yes If yes, complete the table below: 						
Name of Affiliate:	Address of Af	ffiliate:				
Affiliate is (check one of the following, ☐ General Partnership ☐ Limited Liability Company		☐ Business Cor	•	☐ Other:		

G.PROJECT FINANCING

Sources of Financing. Provide amounts as aggregates for all Project Locations. Add table rows, if needed.

Sources	Total Amount	Percent of Total Financing
Equity	380,000 \$	73 %
Commercial Loan (Bank Name:)	\$	%
New York City Public Funds	\$	%
Source:	\$	%
Source:	\$	%
New York State Public Funds	140,000 \$	27 %
Other:	\$	%
Total	520,000 \$	100%

2. Mortgage amount on which tax is levied (exclude SBA 504 financing³): N/A

mortgage amount on miles tax to forted (onclude 02,100 milesoning).

3. Anticipated closing date between the Issuer and the Project Company: 5/1/19 (NYBDC)

³ The SBA 504 Loan Program, administered by the Small Business Administration, is designed to provide small businesses with long-term financing to acquire and improve major fixed assets, such as owner-occupied commercial real estate and heavy machinery.

Uses of Financing. Provide amounts as aggregates for all Project Locations

Uses	Total A	mount	Percent of Total Financing
Land and Building Acquisition		\$	%
Construction Hard Costs (i.e. site excavation, building materials, labor, landscaping, construction materials, etc.)	250K	\$	%
Construction Soft Costs (i.e. pre-planning, legal, financing, design, etc.)	50K	\$	%
Furnishings, Fixtures, & Equipment (FF&E) and Machinery & Equipment (M&E) (i.e. generators, desks, chairs, electronic equipment, specialized manufacturing equipment, assembly equipment, etc.)	160K	\$	%
FF&E purchased in NYC		\$	
M&E purchased in NYC		\$	
Closing Fees (costs associated the execution of deal, i.e. debt service reserve fund, financing fees, loan origination fees, attorney fees, pre-payment penalties, etc.)	28K	\$	%
Other (please describe): Rent	32K	\$	%
Total	520K	\$	%

4a. Indicate anticipated budgeting of Hard Costs: Electrical: 20 % Carpentry: 20 % Painting: 10 % Plumbing: 20 %

Excavation or Demolition: % Other: 30 %

4b. Indicate anticipated budgeting of Soft Costs: Architecture: 50 % Engineering: 30 %Design: 10 % Other: %

H. EMPLOYMENT INFORMATION

For all responses below, please note that part-time employees work an average of between 17.5 and 35 hours per week, and full-time employees work 35 hours or more per week. Hourly wages should represent the pay rate and are exclusive of overtime. For any salaried employees, please divide the annual salary by 1,820 (working hours per year) to produce an hourly wage. Wage information should exclude principals.

Number of Employees Applicant employed throughout New York City as of the last pay period:

Part-time (working between 17.5 and 35 hours per week): 0 Full-time (working 35 or more hours per week): 0

If Applicant <u>currently</u> occupies and operates at the Project Location, how many Full- and Part-time Employees are employed at Project Location?
 Part-time (working between 17.5 and 35 hours per week):
 Full-time (working 35 or more hours per week):

How many Full- and Part-time Employees will be employed at Project Location <u>upon project completion</u>?
 Part-time (working between 17.5 and 35 hours per week); 0 Full-time (working 35 or more hours per week); 0

Number of Employees Applicant employed throughout New York City as of the last pay period:

Wage Information

For all responses, the questions in this section, *besides question 1*, apply only to permanent employees employed or to be employed at the Project Location. Please note that this information is required to be provided to the Corporation on an annual basis.

- Are any of your employees (including part-time and seasonal employees) paid less than \$13.30 per hour (an hourly wage rate of \$12.15 plus a health benefits supplement of \$1.80)?
- 2. Regarding employment if Applicant currently occupies and operates at the Project Location

Average hourly wage per part-time employee: Average hourly wage per full-time employee:

Hourly wage of highest compensated part-time employee: Hourly wage of lowest compensated full-time employee: Hourly wage of lowest compensated full-time employee:

3. Regarding employment at the Project Location upon completion of the proposed project

Average hourly wage per part-time employee: Average hourly wage per full-time employee:

Hourly wage of highest compensated part-time employee: Hourly wage of lowest compensated full-time employee: Hourly wage of lowest compensated full-time employee:

 Generally describe all other forms of compensation and benefits that Permanent Employees will receive. Examples: healthcare, employercontributions for retirement plans, on-the-job training, reimbursement for educational expenses, etc.

J. LABOR

The Applicant and its Affiliates hereinafter will be referred to collectively as the "Companies" or individually as a "Company." If none of the following questions apply to any of these Companies, answer No. For any question that does apply, be sure to specify to which of the Companies the answer is relevant.

1			e current calendar year or any of the five preceding calendar years experienced labor unrest situations, rikes, hand billing, consumer boycotts, mass demonstrations or other similar incidents?
	□ Yes	☑ No	If Yes, explain on an attached sheet.
2	. Are any of the Com	panies' employees	not permitted to work in the United States?
	□ Yes	∠ No	If Yes, provide details on an attached sheet.
3	local, state or federa	al department, age neir wages, inspec	Labor, the New York State Department of Labor, the New York City Office of the Comptroller or any other ncy or commission having regulatory or oversight responsibility with respect to workers and/or their working sted the premises of any Company or audited the payroll records of any Company during the current or
	□ Yes	☑ No	If "Yes," use an attached sheet to briefly describe the nature and date of the inspection and the inspecting governmental entity. Briefly describe the outcome of the inspection, including any reports that may have been issued and any fines or remedial or other requirements imposed upon any of the Companies as a consequence.
K.	FINANCIALS		
1.), or any close relative of the Principal(s), ever received, or is any such person or entity currently receiving, non-discretionary benefit from any Public Entities?
	□ Yes	☑ No	If Yes, provide details on an attached sheet.
2.			II, or any existing or proposed occupant at the Project Location(s), obtained, or is any such person or entity ting obtaining, other assistance from the NYCIDA/Build NYC and/or other Public Entities?
	□ Yes	☑ No	If Yes, provide details on an attached sheet.
3.	Has Applicant, or any	Affiliate or Principa	l, ever defaulted on a loan or other obligation to a Public Entity?
	□ Yes	☑ No	If Yes, provide details on an attached sheet.
4.	Has Applicant, or any	Affiliate or Principa	I, failed to file any required tax returns as and when required with appropriate governmental authorities?
	□ Yes	☑ No	If Yes, provide details on an attached sheet.
L.	ANTI-RAIDIN	G	
1.	Will the completion of York City? ☐ Yes		in the relocation of any plant or facility located within New York State, but outside of New York City, to New
	If "Yes," provide the	ne names of the ov	vners and addresses of the to-be-removed plant(s) or facility(ies):
2.	Will the completion of City? ☐ Yes		t in the abandonment of any plants or facilities located in an area of New York State other than New York
	If "Yes," provide th	ne names of the ov	vners/operators and the addresses of the to-be-abandoned plant(s) or facility(ies):
lf t	he answer to question	n 1 or 2 is "Yes,"	answer questions 3 and 4.
3.	Is the Project reasor industry? ☐ Yes		preserve the competitive position of this Applicant, or of any proposed occupants of the Project, in its
4.	Is the Project reason location outside New ☐ Yes	York State?	discourage the Applicant, or any proposed occupant of the Project, from removing such plant or facility to a

If the answer to question 3 or 4 is "Yes," provide a detailed explanation in a separate document.

M. COMPLIANCE WITH LAW

1. 2.	protection and environm The proposed project, a	nental laws, rules s of the date o	eant of the proposed project is in su es and regulations. ☑ Yes ☐ the f this application, is in compliance tion 859-a and Section 862(1) ther	No with all provisions of A		•		
N 1.	. SUPERMARKET DEVELOPMENT & OPERATIONS Will the Project Location participate in the Supplemental Nutrition Assistance Program ("SNAP")? □ Yes ☑ No							
	If "No," please descr	ribe why:	We will be operating a microbrewery					
2.	Will the Project Location If "No," please descr		ne Special Supplemental Nutrition We will be operating a microbrewery	Program for Women, I	nfants and Child	dren ("WIC")? ☐ Yes	☑ No	
3.	Will the Project Location volunteer days, etc.)? □		ny other community-focused progr	ams or partnerships (e	e.g. senior disco	ounts, cooking demonstra	ations,	
1.	If "Yes," please describe each activity and its frequency (e.g. daily senior discounts, weekly healthy cooking demonstrations, etc.): Do Applicant and/or its Affiliates own and/or operate other supermarkets or supermarket-related businesses in New York City? Yes No If "Yes," please complete the following table and add rows as needed:							
S	tore & Company Name		Address	Size (sf)	Years in Operation	Owned or Leased		
5.	If "Yes", please desc Has the Project Location If "Yes", please desc	cribe the nature been approved cribe the applic	n and/or operate any other busines of business and years in operatio d for/is currently seeking FRESH Z able FRESH Zoning benefits (i.e. a pany, and anticipated schedule for	n: oning benefits? ☐ Yeadditional development	es ☑ No		ırger as-of-	
5. 3.	If "Yes", please desc Has the Project Location If "Yes", please desc	cribe the nature been approve cribe the applic applicant com	of business and years in operation of for/is currently seeking FRESH Z able FRESH Zoning benefits (i.e. a pany, and anticipated schedule for	n: oning benefits? ☐ Yeadditional development	es ☑ No		rger as-of-	
5. 6.	If "Yes", please described Has the Project Location If "Yes", please descright in M1), primary	cribe the nature been approve cribe the applic applicant com	of business and years in operation of for/is currently seeking FRESH Z able FRESH Zoning benefits (i.e. a pany, and anticipated schedule for	n: oning benefits? ☐ Ye additional development approval:	es 🛭 No rights, reductio		rger as-of-	
5. 6. 1.	If "Yes", please described the Project Location If "Yes", please described in M1), primary ADDITIONAL Control of the Applicant in M1 in M2 in M	been approved cribe the applical applicant com QUESTIO ntend to utilize	of business and years in operation of business and years in operation of for/is currently seeking FRESH Zable FRESH Zoning benefits (i.e. a pany, and anticipated schedule for	n: oning benefits?	es 🛭 No rights, reductio	on in required parking, la	rger as-of-	
5. 6. 1. 2.	If "Yes", please described the Project Location If "Yes", please described in M1), primary ADDITIONAL Control of the Applicant in M1 in M2 in M	been approved the applicant complicant complicant complement to utilize the applicant to utilize the Applicant the Applicant the Applicant control to the Applicant control	of business and years in operation of business and years in operation of for/is currently seeking FRESH Z able FRESH Zoning benefits (i.e. a pany, and anticipated schedule for NS the tax savings provided through the forms.	n: oning benefits?	es ᠌ No rights, reduction	on in required parking, la		

CERTIFICATION

I, the undersigned officer/member/partner of Applicant, on behalf of Applicant and its Affiliates, hereby request, represent, certify, understand, acknowledge and agree as follows:

I request that this Application, together with all materials and data submitted in support of this Application (collectively, these "Application Materials"), be submitted for review to the Agency's Board of Directors (the "Board"), in order to obtain from the Board an expression of intent to provide the benefits requested herein for the Project.

I certify that I have the authority to sign these Application Materials on behalf of, and to bind, Applicant and its Affiliates.

I certify under penalty of perjury to the best of my knowledge and belief, after due investigation, that the information contained in these Application Materials is accurate, true and complete and does not contain a misstatement of a material fact or omit to state a material fact necessary to make the statements contained herein not misleading. I understand that an intentional misstatement of fact, or, whether intentional or not, a material misstatement of fact, or the providing of materially misleading information, or the omission of a material fact, may cause the Corporation to reject the request made in the Application Materials.

I acknowledge that the submission of any knowingly false or knowingly misleading information may lead to the immediate termination of any financial assistance and the reimbursement of an amount equal to all or part of any tax exemptions claimed by reason of Agency involvement in the project.

I further understand and agree as follows:

Paguested Penrasented Cartified Asknowledged Understood and

That notwithstanding submission of this Application, the Agency shall be under no obligation to present Applicant's proposed Project to the Board for approval. If the Agency presents Applicant's proposed Project to the Board for approval, the Agency does not guaranty that such approval will be obtained. If upon presenting Applicant's proposed Project to the Board for approval the Agency obtains such approval, such approval shall not constitute a guaranty from the Agency to Applicant that the Project transaction will close.

That preparation of this Application and any other actions taken in connection with the proposed Project shall be entirely at Applicant's sole cost and expense. Under all circumstances, the Application Fee is non-refundable, including but not limited to the circumstance where the Agency decides, in its sole discretion, to not present Applicant's proposed project to the Board for Approval.

That each of Applicant and each of its Affiliates (collectively, the "Indemnitors") hereby releases the Agency and NYCEDC and their respective directors, officers, employees and agents (collectively, the "Indemnitees") from and against any and all claims that any Indemnitor has or could assert and which arise out of, or are related to, any Application Materials, any actions taken in connection therewith or any other actions taken in connection with the proposed Project (collectively, the "Actions"). Each Indemnitor hereby indemnifies and holds harmless each of the Indemnitees from and against any and all claims and damages brought or asserted by third parties, including reasonable attorneys' fees, arising from or in connection with the Actions. As referred to herein, "third parties" shall include, but shall not be limited to, Affiliates.

That in the event the Agency discloses the Application Materials in response to a request made pursuant to FOIL, Applicant hereby authorizes the Agency to make such disclosure and hereby releases the Agency from any claim or action that Applicant may have or might bring against the Agency, their directors, officers, agents, employees and attorneys, by reason of such disclosure; and that Applicant agrees to defend, indemnify and hold the Agency and the NYCEDC and their respective directors, officers, agents, employees and attorneys harmless (including without limitation for the cost of reasonable attorneys' fees) against claims arising out of such disclosure as such claims may be made by any party including the Applicant, Affiliate, Owner or Principal, or by the officers, directors, employees and agents thereof.

That capitalized terms used but not defined in this Application have the respective meanings specified in the Policies and Instructions.

I acknowledge and agree that the Agency reserves its right in its sole and absolute discretion to request additional information, waive any requirements set forth herein, and/or amend the form of this Application, to the full extent permitted by applicable law.

Lordify that using due care. I know of no misstatement of material fact in

Agreed by Applicant,	the Application Materials, and know of no material fact required to be stated in the Application Materials to make the statements made therein not misleading. Certified by Preparer ,			
This day of , 20	This day of , 20 . Name of Preparer:			
Signatory:	Signatory:			
Title of Signatory:	Title of Signatory:			
Signature:	Signature:			
Y /				

ASTEP APPLICATION: ATTACHMENTS CHECKLIST

Submit the following attachments to your NYCIDA application by the Complete Application Package Submission Deadline associated with your targeted Board Meeting date.

A.	☐ Signed ASTEP Application.
B.	□ Short Environmental Assessment Form (SEAF, provided by NYCIDA).
C.	□ Doing Business Data Form (Provided by NYCIDA).
D.	□ Past 3 years of financial statements (or Affiliate payroll if operations comparable).
E.	☐ Current payroll (or Affiliate payroll if operations comparable).
F.	☐ Completed background investigation questionnaire.
G.	\square Short Bios for principals and key management staff that include employment history and education.
Н.	□ Contract of Sale/Lease Agreement for acquiring title or leasehold title to the proposed site.
I.	□ Executed Commitment Letter or Term Sheet from financial institution(s) providing financing that clearly indicates portion(s) in connection with which assistance is being sought.
J.	☐ Any marketing materials , renderings or banner/cooperative logos (Optional).
K.	☐ Any documents reflecting support from community based organizations, local elected officials, etc.(Optional).
L.	□ Non-refundable \$500 application fee payable to NYCIDA, mailed to Strategic Investments Group NYCEDC 110 William Street New York, NY 10038
M.	☐ Acord Certificate of Liability Insurance.
N.	□ Workers Compensation Insurance.