



MINUTES OF A CONTINUATION OF THE MAY 6, 2020 MEETING
OF THE EXECUTIVE COMMITTEE
OF
NEW YORK CITY ECONOMIC DEVELOPMENT CORPORATION
June 2, 2020

A continuation of the May 6, 2020 regular meeting of the Executive Committee (the “Committee”) of the Board of Directors of New York City Economic Development Corporation (“NYCEDC”) was held telephonically on Tuesday, June 2, 2020.

The following members of the Committee were present by conference telephone:

William Candelaria
Wilton Cedeno
William Floyd
Pedram Mahdavi (as alternate for Vicki Been)
James McSpiritt
James Patchett
Michael Schlein
Timothy Wilkins
Betty Woo

Matthew Washington, a Director of NYCEDC, and members of NYCEDC staff also were present telephonically.

The meeting was called to order at 9:05 a.m. Meredith Jones, General Counsel, Executive Vice President and Secretary of NYCEDC, served as secretary of the duly constituted meeting, at which a quorum was present.

1. NYCEDC COVID-19 Update

At this time, Mr. Patchett provided an update regarding the activities of NYCEDC with respect to COVID-19. He noted that The City of New York (the “City”) remained on track for a Phase One reopening on June 8, 2020. He then briefly discussed the troubling events of the last 9 days and stated that NYCEDC was committed to ensuring that its projects would seek to address equity and issues of inequality to the greatest extent possible. Lastly, Mr. Patchett discussed the progress that NYCEDC was making with its recent COVID-19 initiatives, particularly its successful efforts to obtain test kits.

Mr. Wilkins joined the meeting telephonically at this time.

2. Contracts and Other Matters

The following contracts, authorizations, expenditures and matters were then presented to the Executive Committee for approval. (Attached hereto as Attachment 1 is a definition sheet that contains the definitions of certain frequently used terms that may be contained in the Exhibits attached hereto.)

(a) Antibody Testing for Anti-SARS-CoV-2 Convalescent Plasma Therapy

Doug Thiede, a Senior Vice President of NYCEDC, presented a proposal for (i) an agreement with New York Blood Center, Inc. (the "Blood Center") to provide it with funds, (ii) any needed ancillary agreements, and (iii) any agreements necessary to obtain funds ("Funding Source Agreements"), to provide for support of screening, antibody testing and other services by the Blood Center for convalescent plasma therapy and the provision of reports and outcomes of its findings, on substantially the terms set forth in Exhibit A hereto.

In answer to a question from Mr. Cedenno, Mr. Thiede stated that 1-to-3 plasma distribution treatments could be created per donor.

A motion was made to authorize the matters set forth for authorization in the Proposed Resolution section of Exhibit A hereto. Such motion was seconded and unanimously approved.

(b) COVID-19 Education Campaign Research

James Katz, an Executive Vice President of NYCEDC, presented a proposal for (i) a consultant contract with Global Strategy Group, LLC or an affiliated entity primarily to undertake research to inform the design of a public campaign to educate New Yorkers on best practices in the event they test positive for COVID-19 or come into contact with individuals who have tested positive for COVID-19, and (ii) any needed Funding Source Agreements for this project, on substantially the terms set forth in Exhibit B hereto.

Mr. Katz described the proposed education campaign, explaining that it would be to encourage New Yorkers to be tested and to inform people what they will be asked to do if someone tests positive. NYCEDC was involved in this campaign because of its experience with other aspects of the City's COVID-19 campaign and its excellent marketing department.

A motion was made to authorize the matters set forth for authorization in the Proposed Resolution section of Exhibit B hereto. Such motion was seconded and unanimously approved.

(c) Modification to Previous Authorization – COVID-19 Medical Equipment, Supplies and Devices

Lindsay Clinton, an Executive Vice President of NYCEDC, presented a proposal, to modify the previous authorization of the Executive Committee for (i) the acquisition and disposition of various emergency medical equipment, supplies and devices, (ii) any needed ancillary agreements, and (iii) any needed Funding Source Agreements, to provide for additional funding to support project work, which continued to include funding for expanded purchases of medical supplies and support for the development of local manufacturing capacity for such supplies, as well as quality control and other related services, to support the City's COVID-19 response effort as an authorized entity delegated to perform such services for the City, on substantially the terms set forth in Exhibit C hereto.

At this time, Ms. Clinton pointed out that NYCEDC was in discussions with the New York City Office of Management and Budget ("OMB") of the amount of additional funds for this project to be expended in Fiscal Year 2020 and Fiscal Year 2021, and that NYCEDC would only spend up to the amount of federal or other funds approved by OMB.

Ms. Clinton summarized project activities to date and stated that in addition to providing needed supplies and equipment, the project was also providing many jobs and the stability of supply by developing local production capability. In answer to a question from Mr. Cedeno, Ms. Clinton explained that the face shields and gowns were typically being used as single-use items, as medical workers preferred to use them only once when dealing with COVID-19 and did not have time to clean them sufficiently for reuse. Mr. Patchett added that the face shields and gowns were made to be reusable, and may be used more than once after the COVID-19 pandemic. At this time, Mr. Wilkins commented on the fact that NYCEDC provided equipment had been the preferred brand of many medical and emergency workers and that the quality of NYCEDC's work was being recognized. Mr. Patchett then discussed the many positive stories that had come out of NYCEDC's efforts with respect to the COVID-19 response.

A motion was then made to modify the previous authorizations of the Executive Committee substantially as described in Exhibit C and to authorize the President and any empowered officers entering into any necessary agreements related thereto, substantially as described in Exhibit C hereto. Such motion was seconded and unanimously approved.

3. Approval

With respect to the matters set forth in Sections 2(a) – (c) above, it was understood that authorization and approval of such matters included authorization for the President and other empowered officers to execute the necessary legal instruments, and for the President and other empowered officers to take such further actions as are or were necessary, desirable or required, to implement such matters on substantially the terms described above.

4. Adjournment

There being no further business to come before the meeting, pursuant to a motion made, seconded and unanimously approved the meeting of the Executive Committee was adjourned at 9:37 a.m.

Mark Silversmith

Mark Silversmith (Jul 1, 2020 11:30 EDT)

Assistant Secretary

Dated: 07/01/2020

New York, New York

ATTACHMENT 1

DEFINITIONS

Apple	Apple Industrial Development Corp.
Armand	Armand Corporation d/b/a Armand of New York
BAT	Brooklyn Army Terminal
Bovis	Bovis Lend Lease LMB, Inc.
CDBG	Federal Community Development Block Grant
CDBG-DR Funds	Federal Community Development Block Grant-Disaster Recovery Program funds
CEQR	City Environmental Quality Review process
City DEP	New York City Department of Environmental Protection
City DOT	New York City Department of Transportation
City Parks	New York City Department of Parks and Recreation
City Planning	New York City Department of City Planning or City Planning Commission
CM	A construction manager
CM Contract	A construction management contract
DCAS	New York City Department of Citywide Administrative Services
EIS	Environmental Impact Statement
ESDC	New York State Urban Development Corporation d/b/a Empire State Development Corporation
FEMA	Federal Emergency Management Agency
FM	A facilities manager
FM/CM Contract	A facilities management/construction management contract
Funding Source Agreement	Any agreement necessary to obtain funds for the Project, including IDA Agreements
Gilbane.....	Gilbane Building Company
HDC	New York City Housing Development Corporation
HPD	New York City Department of Housing Preservation and Development
Hunter Roberts	Hunter Roberts Construction Group, L.L.C.
IDA	New York City Industrial Development Agency
IDA Agreement	Agreement with IDA pursuant to which IDA retains NYCEDC to accomplish all or part of the Project and reimburses NYCEDC for the costs of the work
LiRo	LiRo Program and Construction Management, PE P.C.
LMDC	Lower Manhattan Development Corporation
McKissack	The McKissack Group, Inc. d/b/a McKissack & McKissack

MOU	A memorandum of understanding
NYCEDC	New York City Economic Development Corporation, survivor of a November 1, 2012 merger of a local development corporation (the “LDC”) named New York Economic Development Corporation with and into New York City Economic Growth Corporation. References to NYCEDC prior to such merger are references to the LDC.
NYCHA	New York City Housing Authority
NYCLDC	New York City Land Development Corporation
Noble Strategy	Noble Strategy NY Inc.
OMB	New York City Office of Management and Budget
Port Authority	The Port Authority of New York and New Jersey
RFP	Request for Proposals
Sanitation	New York City Department of Sanitation
SBS	New York City Department of Small Business Services
SEMO	New York State Emergency Management Office
SEQR	State Environmental Quality Review process
Skanska	Skanska USA Building Inc.
State DEC	New York State Department of Environmental Conservation
State DOS	New York State Department of State
State DOT	New York State Department of Transportation
State Parks	New York State Office of Parks, Recreation and Historic Preservation
Tishman	Tishman Construction Corporation of New York
Turner	Turner Construction Company
ULURP	Uniform Land Use Review Procedure

EXHIBIT A



ANTIBODY TESTING FOR ANTI-SARS-COV-2 CONVALESCENT PLASMA THERAPY

**Executive Committee Meeting
June 2, 2020**

- Project Description:** Support of screening, antibody testing and other services by New York Blood Center, Inc. (the “Blood Center”) for convalescent plasma therapy and reports and outcomes of its findings
- Borough:** Manhattan
- Amount to be Approved:** Up to \$450,000
- Type of Funds:** Any funds available to NYCEDC, including, without limitation, NYCEDC programmatic budget funds; City Tax Levy funds; State funds; and/or Federal funds
- Procurement Method:** Sole source. The Blood Center is the national leader in the collection of anti-SARS-CoV-2 convalescent plasma and is the primary source of this plasma for hospitals that are administering this therapy, both nationwide, and in the New York City metropolitan area.

Agreements to be Approved:

- An agreement with the Blood Center to provide it with funds for Project services (the “Agreement”)
- Any needed ancillary agreements
- Any needed Funding Source Agreements

Scope of Work: The Blood Center will perform antibody testing for New York City residents who wish to donate convalescent plasma, to determine if they have antibodies and to quantitatively measure the antibody levels of donated convalescent plasma to ensure its quality and viability as a COVID-19 therapy and/or prophylactic. Additionally, it will provide reports and outcomes of its findings to NYCEDC, and, at NYCEDC’s discretion, the City and others engaged in health efforts related to the COVID-19 emergency response. The findings will be used to further inform efforts with public and private institutions related to testing or treatments for COVID-19.

Proposed Resolution: To authorize the President and any empowered officer to enter into the Agreement, any needed ancillary agreements and any needed Funding Source Agreements, substantially as described herein

Relevant Staff: Lindsay Greene, Chief Strategy Officer
Lindsay Clinton, Executive Vice President, Initiatives
Doug Thiede, Senior Vice President, Initiatives
Raphael Farzan-Kashani, Vice President, Initiatives
Elsie Yau, Senior Project Manager, Initiatives
Caroline Nguyen, Senior Counsel, Legal

Project Code: 9453

EXHIBIT B



**COVID – 19 EDUCATION CAMPAIGN RESEARCH
Executive Committee Meeting
June 2, 2020**

Project Description: Research to inform the design of a public campaign to educate New Yorkers on best practices in the event they test positive for COVID-19 or come into contact with individuals who have tested positive for COVID-19

Borough: Citywide

Type of Contract: Consultant contract

Amount to be Approved: Up to \$180,000

Type of Funds: City Tax Levy funds, which may be reimbursed by Federal funds, and possibly NYCEDC programmatic budget funds

Procurement Method: Sole source

Agreements to be Approved:

- A consultant contract with Global Strategy Group, LLC or an affiliated entity (the “Consultant Contract”) to provide Project services
- Any needed Funding Source Agreements

Scope of Work: Research (primarily consisting of conducting focus groups) to inform the design of a public campaign to educate New Yorkers on best practices in the event they test positive for COVID-19 or come into contact with individuals who have tested positive for COVID-19 and preparation of a related report

Proposed Resolution: To authorize the President and any empowered officer to enter into the Consultant Contract and any needed Funding Source Agreements substantially as described herein

Relevant Staff: James Katz, Chief of Staff
Rebecca Gafvert, Vice President, Neighborhood Strategies

EXHIBIT C

MODIFICATION TO PREVIOUS AUTHORIZATION
Executive Committee Meeting
June 2, 2020

Proposed Resolution: To modify a previous authorization of the Executive Committee substantially as described herein and to authorize the President and any empowered officer entering into any necessary agreements related thereto.

The proposed modifications are being undertaken on a sole source (emergency procurement) basis to the extent any procurement is being undertaken.

Type of Contracts	Project Site Address(es), Borough	Amount and Type of Funds	Project Work	Proposed Modification	Project Code	Last Exec. Comm. Approval
Purchase orders ("POs"), other agreements to purchase and dispose, ancillary agreements, and Funding Source Agreements	All boroughs	Up to an additional \$75,000,000, to be paid through NYCEDC programmatic budget funds, anticipated to be reimbursed by the City from City Tax Levy funds and/or FEMA or other Federal funds, and by the proceeds of resales to private hospitals, bringing the total amount of funding for this project to up to \$175,000,000.	To support New York City's COVID-19 response effort, NYCEDC is encouraging the development of and purchasing and disposing of various emergency medical equipment, supplies and devices at the direction of the City's Deputy Mayor for Housing and Economic Development as an authorized entity delegated to perform such services for the City.	Provision of additional funding to support the project work, which continues to include funding for expanded purchases of medical supplies and support for the development of local manufacturing capacity for such supplies, as well as quality control and other related services. All project work may continue to be obtained, disposed of and undertaken by and through NYCEDC and/or an entity affiliated with NYCEDC, which would use funds contributed by NYCEDC.It	9415	April 21, 2020

				is anticipated that NYCEDC would be reimbursed substantially as described herein.		
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Relevant Staff: Lindsay Greene, Chief Strategy Officer
Lindsay Clinton, Executive Vice President, Initiatives
Susan Rosenthal, Vice President, Initiatives
Kristin Bell, Assistant Vice President, Initiatives
Sonia Park, Assistant Vice President, Initiatives
Peter Ryan, Senior Project Manager, Compliance
Connor Corcoran, Project Manager, Initiatives
Anne Sherman, Senior Counsel, Legal
Caroline Nguyen, Senior Counsel, Legal